

The Company of Fifers and Drummers, Inc. (The Company)
APPLICATION FOR USE OF THE COMPANY HEADQUARTERS AND MUSEUM
When completed please deliver this application to a Building Use Committee Member
(Kevin Brown, Neil O'Brien or Dan Riley)

Name of applicant/organization: _____

Address: _____ Telephone No: _____

Print name of person authorized to sign application if applicant is an organization: _____

Title: _____ Telephone No: _____

Date(s) of activity/event: _____ Hours of use: From _____ To _____

Purpose and description of activity/event. (If more space needed, please use page 2.)

Please check if the activity/event requires use of: ___ Building ___ Grounds ___ Both.

Number of people attending. Include members of your group, audience/public: _____

Your organization will be responsible for set up before and clean up after your event. Please print names of those responsible for setup and cleanup: _____

Approval is required to: (1) Charge admission. (2) Sell merchandise, goods or services. (3) Have the bar open. (4) Serve food and/or drinks. (5) Supply own equipment/decorations such as lighting, sound, audio/visual, sets, staging, signs, etc., or (6) use The Company's sound equipment.

Check space(s) below for any approvals you are requesting and provide details as indicated:

- (1) _____ Requesting approval to charge admission. Amount: \$ _____
(2) _____ Requesting approval to sell the following: _____
(3) _____ Requesting approval to have the bar open. (Fees will apply for permitted bartenders.)
(4) _____ Requesting approval to serve food and/or drinks, as follows: _____

Note: Food and drinks may not be served or consumed in the Museum's display room.

(5) _____ Requesting approval to bring in own equipment/decorations, as follows: _____

(6) _____ Requesting approval to use The Company's sound equipment.

*It is the Applicant's responsibility to understand and comply with The Company's Rules, Regulations and Instructions for use of the Building, the requirements of Town authorities such as Fire, Police, Selectman, etc. and the statutes and regulations for sale and consumption of alcoholic beverages on the premises. **By signing this Application, you agree to adhere to and abide by The Company's Rules, Regulations and Instructions, the ordinances of the Town of Essex, the statutes and regulations for sale and consumption of alcoholic beverages, and to ensure that all persons using the facility during the period covered by your Application comply. The Company reserves the right to refuse the use of the building for any reason.***

All Applicants must provide a \$150.00 refundable cleaning deposit upon approval of this Application. All non-Company-member Applicants must provide a Certificate of Insurance, with a minimum \$1,000,000 general liability coverage and naming The Company of Fifers and Drummers, Inc., as "additional insured."

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